

**MINUTES OF THE REGULAR MONTHLY MEETING  
JEFFERSONVILLE TOWNSHIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
TUESDAY, OCTOBER 18, 2022  
211 E. COURT AVE., JEFFERSONVILLE, IN 47130**

**CALL TO ORDER; INTRODUCTION OF GUESTS; PUBLIC COMMENTS**

The regular meeting was called to order at 4:32 p.m.

Presiding Officer: Lynn Wilson, President

Board Members Present: Steven Palmquist, Vice-President; Linda Baker, Secretary; Hilda Kendrick, Treasurer; Dale Moss, Mark Munzer, Kofi Darku

Board Members Absent: None

Staff Members present: David Seckman, Debbie Beckham, Barbara Gillenwater, Lori Morgan

Guests: Amanda Hunsucker, Tower Pinkster

Public Comments: None

**CONSENT AGENDA**

**Approval of September 20, 2022 Board of Trustees Minutes**

**Approval of claims through September 30, 2022**

**Financial Report**

**Correspondence & Publicity**

Kendrick moved: That the items on the consent agenda be approved as presented.  
Seconded by: Darku  
Motion: Approved

**STAFF ASSOCIATION REPORT**

We are getting ready for the election of officers on Thursday. The change will take place in January. We are looking at available funds to determine if we want to do anything for the holidays.

**OLD BUSINESS**

**Pocket Park Update (Amanda Hunsucker, TowerPinkster)**

We are nearing the end of the Pocket Park project.

- The temporary fencing has been removed, and the permanent fencing is in place.
- As reported last month, we had an issue with sanitation lines.
  - The repairs have been made.
  - The poured-in-place surface was patched, but it is a different color.
  - AML will make it right and will fix it; they want us to be happy.
- The flag pole has been relocated, and the solar light has been installed.
- The benches are supposed to ship this week.

- The exterior lighting, which is to be fastened to the facade, is still on backorder.
- The Communication Board should be arriving soon.
- The Glockenspiel is here. After the Communication Board arrives, they will install both of them.

The Board stated it is nice to see AML stand behind its work. We will have a grand opening when everything is ready and the security cameras are in place. We will have a soft opening on November 5 and tie it in with some children’s programs, which include a visit with elves and reindeer, a craft, and a showing of the movie, The Polar Express. The Board would like for us to make a tri-fold brochure highlighting the features of the park. The brochure can be made available to the general public and also be sent to individuals and businesses who donated to the park.

**Resolution to Adopt the 2023 Budget**

A copy of the 2023 Budget was made available to the Board at the August meeting and another copy given to the Board today. A public hearing for the budget was held in September, and it is now ready to be adopted.

Kendrick moved: That we adopt the Ordinance or Resolution for Appropriations and Tax Rates for 2023.  
 Seconded by: Palmquist  
 Motion: Approved

**NEW BUSINESS**

**Update Library Policies Regarding Children**

Morgan and Harl primarily worked on this policy last year, and it was updated at that time. We want to build on that policy and designate who is allowed in children’s spaces, which includes the Pocket Park.

Baker moved: That we approve the updated Library Policies Regarding Children, which designates who can use the youth services area at both libraries and the Pocket Park in Jeffersonville.  
 Seconded by: Kendrick  
 Motion: Approved

**Transfer Between Appropriations**

**Operating**

<b>Amount</b>	<b>From</b>	<b>To</b>
\$20,000	439.6 Transfer to LIRF-Appropriated	445 Equipment

**Rainy Day**

<b>Amount</b>	<b>From</b>	<b>To</b>
\$75,000	436.1 Repairs, Building & Structure	443 Improvements other than Buildings

Palmquist moved: That we adopt the transfers as presented.  
 Seconded by: Kofi  
 Motion: Approved

**Holiday Closings 2023**

The only new holiday for next year is Juneteenth; it was approved at the Board Meeting on June 21, 2022, to take effect in 2023.

Moss moved: That we adopt the Holiday Closings 2023 as presented.  
 Seconded by: Munzer  
 Motion: Approved

## **FOUNDATION REPORT**

The JTPL Foundation Board has raised more money for the Pocket Park project than for any previous campaign. Of the funds raised, \$2,697 has already been deposited into the library account. The Foundation recently gave the library a check for \$27,303 for the Pocket Park, bringing the total funds the Foundation is giving to the Library for the Pocket Park project to \$30,000. Munzer stated it was nice to have a project to which donors could relate.

The Foundation Board was started in 2015, and they have done a good job of stewarding the funds given to them from the library. The Foundation still has approximately \$90,000 in Riverbend Financial Group and over \$30,000 in checking.

Valerie McCarthy will be president for one more year. Perry Reisert came to the Foundation Meeting last month as a potential Board member, and he has agreed to join the Foundation Board. His dad used to be on the Library Board of Trustees. If anyone has names of other good candidates for the Foundation Board, please let one of the Foundation members know.

## **DIRECTOR'S REPORT**

- We are switching our waste removal from Republic Services to Sweetland. The bill for three months with Sweetland is less than one month with Republic.
- We are considering alternatives for custodial services, but no decision has been made.
- Seckman looked into a flu shot clinic with the health department, but they were not interested. David can look into other possibilities.
- Instagram usage was up 869% last month. Some of the posts drew a lot of engagement.
- Seckman gave the Board members a list of fine-free libraries in Indiana; it is a substantial list and is a trend in Indiana.
- Seckman is going to start reading to a Kindergarten class at Franklin Square Elementary School once a month; this is being done through the Rotary Club.
- We had an outreach event at the Hispanic Heritage Fair through Lifespring. It drew 275 in attendance.
- We are in the final three for an Impact 100 Southern IN grant for \$116,000. The banquet is on November 3; tickets are \$60, and the deadline to purchase them is Thursday, October 20. Diane Stepro will make the presentation for the Library, and the winner will be announced that evening. If we were to receive the grant, it would be used to expand the pocket park to the alley, but the expanded area would be kept in a more natural state.

(Munzer left at 5:06)

## **OTHER BUSINESS; BOARD MEMBER COMMENTS**

- The Board once again expressed their compliments to the staff for the professional way they handle incidents that occur at the library.
- The Friends of the Library are having some special events this week to celebrate National Friends of the Library Week. They did a Meet 'n' Greet here yesterday and will be at Clarksville tomorrow. They had a \$5 bag sale a few months ago that went very well. The Friends group has a new president, and they are trying some new things.
- The Foundation is doing a great job!

The next meeting of the Board of Trustees will be on Tuesday, November 15, 2022, at 4:30 p.m. As there was no further business, the meeting adjourned at 5:11 p.m.