

**MINUTES OF THE REGULAR MONTHLY MEETING
JEFFERSONVILLE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 15, 2022 at 4:30 p.m.
211 E. COURT AVE., JEFFERSONVILLE, IN 47130**

CALL TO ORDER; INTRODUCTION OF GUESTS; PUBLIC COMMENTS

The regular meeting was called to order at 4:30 p.m.

Presiding Officer: Lynn Wilson, President

Board Members Present: Steven Palmquist, Vice-President; Linda Baker, Secretary; Hilda Kendrick-Appiah, Treasurer; Dale Moss, Mark Munzer, Kofi Darku

Board Members Absent: None

Staff Members present: David Seckman, Debbie Beckham, Barbara Gillenwater, Missy Edwards

Guests: Amanda Hunsucker, TowerPinkster; Drew LaMaster, Insuramax

Public Comments: None

CONSENT AGENDA

Approval of October 18, 2022 Board of Trustees Minutes

Approval of claims through October 31, 2022

Financial Report

Correspondence & Publicity

Kendrick-Appiah moved: That the items on the consent agenda be approved as presented.
Seconded by: Darku
Motion: Approved

STAFF ASSOCIATION REPORT

Edwards reported that we recently held elections for the 2023 Staff Association Officers. They are as follows:

President	Elizabeth Glenn
Vice-Presidents	Nolan Brewer and Missy Edwards
Secretary	Cindy Gnau
Treasurer	Michelle Sweeney

The Fun Committee approached us to partner with them for a Holiday Dinner. The Staff Association will supply the paper products.

OLD BUSINESS

Pocket Park Update (Amanda Hunsucker, TowerPinkster)

- The poured-in-place rubber playground surface was scheduled to be repaired before the soft opening, but weather conditions did not permit this. We must have two dry days in a row, and the temperatures must stay above 40 degrees. AML is in contact with the poured-in-place contractor to get that on the schedule as soon as the weather allows. It will be a two-day process. They are going to replace the blue and brown stripes in the damaged area and get a good color match.
- The lighting is scheduled to arrive next week. It will be placed on the building. The electrician will come the week of November 28; he will work with Burton to get the appropriate breakers shut off.
- The benches are supposed to arrive next week and be installed the week of November 28.
- It should all be done by December.

AML would like payment for work completed. They have submitted an Application for Payment. The first payment is to AML, Inc. for work completed through October 15 for \$157,377.74
 The second payment is for the retainage escrow account for \$8,283.04

Kendrick-Appiah moved: That we pay these two items as presented.
 Seconded by: Munzer
 Motion: Approved

NEW BUSINESS

Medical Insurance Renewals

Drew LaMaster stated he has been with Insuramax for eight years and in the business for 18 years. Most of the insurance world is seeing heavy increases, but this year’s library increase is minimal.

We propose staying with Anthem for medical coverage. We will again offer both a high deductible and a copay plan., with the library paying 87% and the employee paying 13%. Humana rates were not competitive again this year.

We propose staying with Delta Dental and Humana CompDent for our dental insurance. Delta Dental only had a slight increase. It has the best network in this region. The library pays \$10 monthly for dental insurance for full-time employees. Humana CompDent plan pays a flat fee for each procedure. It had a very slight premium increase.

We recommend changing from Humana Vision to Delta Dental Vision. Delta Dental Vision is offering slightly lower rates and better coverage, with an increase in the allowance for frames and contacts.

Based on previous enrollments, the estimated cost to the library for these plans is \$117,470.31, which is within the 2023 budget. The insurance committee met again this year, and after the plan options were reviewed, these are the plans they selected.

Moss moved: That the insurance plans for 2023 be approved as presented.
 Seconded by: Palmquist
 Motion: Approved

FOUNDATION REPORT

- Vickie Tenzer and Perry Reisert plan to join the Foundation Board in January. Dustin White visited our meeting in November, and he is also interested.

- Our December meeting will be a brainstorming session for 2023 projects. The budget will be set based on the projects selected.
- The Foundation is a qualified recipient from Amazon Smile. Participants pick a charity they want to support at smile.amazon.com
- In the last few months, we have gotten random checks from people supporting the Foundation through various businesses.

DIRECTOR'S REPORT

- Moss asked Seckman if we offer an incentive to employees if they don't take our insurance. Some organizations do that, and some companies give an incentive if you sign up for the high deductible health plan. These are some things we might want to consider in the future.
- We started working with AVC Technology to help with our computer security.
- Beth Wagner resigned from her 15-hour Clerical Assistant position; we are looking for a replacement.
- The Fun Committee is planning a holiday party along with the Staff Association.
- The Fun Committee had an outing at the Botanical Garden in Louisville on October 29; the purpose of the fun committee is to build relationships outside work.
- We have a new exhibit in our art gallery with works by Rita Ford Jones.
- As an employee perk, we bought a business subscription to the "Calm" app; it offers help for relaxation, meditation, breathing exercises, and ways to improve sleep.
- We had a successful all-day staff training last month at the Clarksville Library. Employees enjoyed the "Thriving in an Age of Anxiety" afternoon session the most. Next year, we would like to spend more time socializing and doing something just for fun.
- We did not win the Impact 100 grant, but it was an honor to be in the top three.
- Our custodian in Clarksville will be out for a while. We are going to use City-Wide Cleaning temporarily while he is away.
- The Big Read starts December 19. We will begin giving out the book *Ella Enchanted* on December 1. A wide variety of programs have been planned around this book.
- We were reimbursed \$4000 for the laptops that were purchased from the Emergency Connectivity Fund. It was easier to work with the ARPA grant from the State Library.
- We received \$8265 for data from the same Emergency Connectivity Fund; we will use it for hot spots for customers.
- Our Executive Assistant job has been posted. We made a job offer, but she did not accept it. In the future, we may want to change our policy on leave time for new hires.

OTHER BUSINESS; BOARD MEMBER COMMENTS

The next meeting of the Board of Trustees will be on Tuesday, December 20, 2022 at 4:30 p.m.

As there was no further business, the meeting adjourned at 5:25 p.m.