

**MINUTES OF THE REGULAR MONTHLY MEETING
JEFFERSONVILLE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 19, 2024, AT 4:30 P.M.
211 E. COURT AVE., JEFFERSONVILLE, IN 47130**

CALL TO ORDER; INTRODUCTION OF GUESTS; PUBLIC COMMENTS

The regular meeting was called to order at 4:48 p.m.

Presiding Officer: Steven Palmquist, President

Board Members Present: Linda Baker, Vice President; Hilda Kendrick-Appiah, Secretary; Dale Moss, Treasurer; Kofi Darku, Mark Munzer, Lynn Wilson

Board Members Absent: None

Staff Members Present: David Seckman, Barbara Gillenwater, Bethany Daily, Elizabeth Glenn

Guests: Danielle Barrett, Insuramax; Dave Thomas, JTPL Foundation; Jeff Shireman and Veronica Shireman, Shireman Construction Management

Public Comments: None

Report from SPECIAL SESSION

The Jeffersonville Township Public Library Board of Trustees met Tuesday, November 19, to discuss the bond process as authorized by Indiana Code §5-14-1.5- 6.1(b)(9).

CONSENT AGENDA

Approval of October 15, 2024, Board of Trustees Minutes

Approval of Claims through October 31, 2024

Financial Report

Correspondence and Publicity

Surplus

Baker moved: To approve the consent agenda.
Seconded by: Darku
Motion: Approved

Seckman presented an invoice for \$150 from One Guy Media for a music performance at the library and an invoice for \$13,500 from Stark Construction for pressure washing.

Kendrick-Appiah moved: To pay the invoices.
Seconded by: Darku
Motion: Approved

Seckman noted that the surplus lists a car charger that the library no longer uses. He asked the board if the library should surplus the charger, try to sell it, or keep it. By consensus, the board agreed to keep the charger for possible future use.

STAFF ASSOCIATION REPORT

The Staff Association is hosting an event, possibly a potluck, on December 19. Monica Mitchell will be president for 2025-26.

OLD BUSINESS

Owner's Rep

Shireman Construction Management is a commercial contractor, construction manager and BOT developer. Jeff Shireman explained the BOT (build, operate, transfer) process, which is a method by which public projects can be funded and built. In the BOT model, a public entity contracts with one company that handles the project design, financing, and construction.

Sidewalk in Jeffersonville

Seckman attempted to get new quotes for the sidewalk work. S&S Concrete did not respond to two requests for a quote. Seckman recommends the board add the sidewalk repair into the facilities renovation. The board discussed the pros and cons of repairing the sidewalk and decided to table the project for the time being.

(Kendrick-Appiah and Darku exited at 6:06 p.m.)

NEW BUSINESS

Insurance Renewal Proposal (Insuramax)

Danielle Barrett from Insuramax presented the 2025 proposed insurance renewal benefits, approved by the staff Insurance Committee. The Jeffersonville Township Public Library has two medical plans: a high-deductible plan and a copay plan. The medical plans have not changed in terms of coverage or benefits. The high-deductible plan has increased in price by 11.5 percent, and the copay plan has increased by 10.3 percent.

For dental insurance, the Insurance Committee opted for two plans: Humana CompDent and United Healthcare. The CompDent plan increased by 2.99 percent. The United Healthcare plan is new this year and is a 9.28 percent decrease from 2024's Delta Dental plan.

The library's vision plan through Delta Dental did not change from 2024. The disability and life insurance policies are in a rate hold. The current rates will continue at the same price and will only increase if the number of employees who elect for that insurance increases.

On September 6, 2024, the library received a rebate check from Anthem in the amount of \$3,590.11. Under the Affordable Care Act, insurance companies must issue rebates if their costs are below a certain threshold. The library will apply this rebate toward future insurance premiums.

Baker moved: To adopt the proposed medical, vision, and dental plans.
Seconded by: Wilson
Motion: Approved

2025 Holiday Closings

Seckman recommended closing the library on Presidents Day because it is a national holiday and would be a nice perk for staff.

Wilson moved: To approve the list of holiday closings with the addition of Presidents Day.
Seconded by: Moss
Motion: Approved

Anne Discher Fund

Anne Discher retired as JTPL’s head of Adult Services in 1993. She left \$250,000 to the library in her will. Seckman recommends using some of the fund to renovate the Gates Lab and rename it the Discher Lab to honor Discher’s commitment to lifelong learning.

Baker moved: To contact ARC, a development and construction company, for a quote to renovate the Gates Lab, using money from the Anne Discher fund.
Seconded by: Wilson
Motion: Approved

Endowment and Gift Funds

The library has a Gift Fund and an Endowment Fund. Seckman recommends combining the funds and renaming them as a Gift Fund. The Endowment Fund is a misnomer, as it does not function with the same restrictions that accompany an endowment fund.

Munzer moved: To move 411 Endowment Fund to 200 Gift Fund and eliminate 411 Endowment Fund.
Seconded by: Baker
Motion: Approved

Transfer of Appropriations

Seckman presented a request for a transfer of appropriations from 435.2 Utilities, Electricity to 435.3 Utilities, Water in the amount of \$5,000 and a transfer of appropriations from 435.2 Utilities, Electricity to 435.4 Utilities, Sewer in the amount of \$5,000.

Wilson moved: To approve the transfer.
Seconded by: Moss
Motion: Approved

OTHER BUSINESS; BOARD MEMBER COMMENTS

The next meeting of the Board of Trustees will be on Tuesday, December 19, 2023, at 4:30 p.m. at the Jeffersonville location.

As there was no further business, the meeting adjourned at 6:25 p.m.