

**MINUTES OF THE REGULAR MONTHLY MEETING
JEFFERSONVILLE TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
TUESDAY, JULY 15, 2025, AT 4:30 P.M.
211 E. COURT AVE., JEFFERSONVILLE, IN 47130**

CALL TO ORDER; INTRODUCTION OF GUESTS; PUBLIC COMMENTS

Due to initial lack of a quorum, the meeting began at 4:30 p.m. as an informational meeting rather than a regular meeting. Mark Munzer entered at 4:40 p.m. and the regular meeting was called to order at 4:42 p.m.

Presiding Officer: Linda Baker, President

Board Members Present: Hilda Kendrick-Appiah, Vice President (attended virtually via Zoom); Mark Munzer, Secretary; Dale Moss, Treasurer; Chloe Motley

Board Members Absent: Lynn Wilson, Vicki Carmichael

Staff Members Present: David Seckman, Barbara Gillenwater, Bethany Daily, Monica Mitchell

Guests: Dave Thomas, JTPL Foundation President; Beau Zoeller, Frost Brown Todd

Public Comments: None

CONSENT AGENDA

Approval of June 17, 2025, Board of Trustees Minutes

Approval of Claims through June 30, 2025

Financial Report

Surplus

Moss moved: To approve the consent agenda.
Seconded by: Munzer
Motion: Approved

Seckman shared that when the library received its latest order of checks from the printer, five were missing. The issuing bank has voided those checks, numbered 34537 through 34541.

Seckman presented invoices not included in the consent agenda:

- \$660.00 to Roz Puppets for a program
- \$25.00 to Claysburg Days for an outreach event

Munzer moved: To approve the payment of the invoices presented.
Seconded by: Moss
Motion: Approved

STAFF ASSOCIATION REPORT

Monica Mitchell presented. The Staff Association has taken a pause during the summer due to Summer Reading. After Summer Reading ends on July 31, the association will begin planning a December holiday party.

OLD BUSINESS

Bond/Construction Update

Seckman shared that library staff has met with TowerPinkster a few times since the June board meeting to discuss construction needs and ideas.

NEW BUSINESS

Tourism Capital Development Fund

Zoeller explained that every year, SoIN Tourism looks for ways to support local government entities and nonprofits that can add value to the community to encourage tourism and improve the quality of life for residents. JTPL is planning an educational outdoor space at the Clarksville location that could qualify for this funding.

Some of the tax money collected by SoIN Tourism is put into a fund that can be used to pay debt incurred from bonds issued by other entities. The resolution before the board proposed that JTPL would issue a \$250,000 bond that would be paid by SoIN Tourism. The money, in addition to other bonds issued by the library for that purpose, would be used to fund the outdoor space at Clarksville.

Kendrick-Appiah moved: To approve the resolution requesting the bond.
Seconded by: Moss
Motion: Approved

Patron Ban Appeal Policy

Seckman presented the proposed policy, which outlines the patron ban process and the procedure for appealing bans.

Munzer moved: To approve the policy.
Seconded by: Moss
Motion: Approved

Resolution to Join ISL Consortium for Public Library Internet Access

Joining the consortium provides a discount to the library’s e-rate and must be approved annually.

Kendrick-Appiah moved: To approve the resolution.
Seconded by: Munzer
Motion: Approved

New Board Member Orientation: [IN the Public Trust](#)

IN the Public Trust is a manual for Indiana public library board members published by the Indiana State Library. Seckman requested that board members review the manual and bring any questions to the August board meeting. He also answered 21 questions laid out in the manual that address basic information about JTPL, such as mission statement, long-range plans, budget, assets, and debt.

FOUNDATION REPORT

Thomas reported that at its June meeting, the Foundation board discussed the search for a new treasurer, the renewal of its website domain, and the implementation of donor software. The board also heard

updates on the Anne Discher Memorial Learning Lab and the multimedia studio and discussed potential funding from Meta.

DIRECTOR'S REPORT

- Seckman presented a visual report comparing library statistics from June 2024 to June 2025.
- Gillenwater and Seckman will meet with Baker Tilly next week to discuss the 2026 budget.
- Seckman became president of the Clark County Rotary Club on July 1.
- Derby Dinner Playhouse is collecting books to donate to several local libraries, including JTPL.
- Jennifer Harl's last day was June 30, and Nolan Brewer began as Clarksville manager July 1.
- Commemorative 125th anniversary library cards will arrive next week.

OTHER BUSINESS; BOARD MEMBER COMMENTS

Kendrick-Appiah reported that the June 23 ice cream events at both locations were a success. Baker remarked that Daniel Boone's recent presentation on public art was fantastic.

The next meeting of the Board of Trustees will be on Tuesday, August 19, 2025, at 4:30 p.m. at the Jeffersonville location. As there was no further business, the meeting adjourned at 5:36 p.m.